



**VENDOR EVALUATION FORM**

**ANNEXURE-B TO  
SPECIFICATION PEMC-07085**

**RATE CONTRACT FOR 2D DRAFTING OFFLOADING (USING AUTOCAD) FOR PE&SD ENGINEERING**

**BIDDER NAME** :  
**ADDRESS** :

Sl No	Description	Bidder's Response	For BHEL's use
<b>A PROFILE</b>			
1	Name of the chief executive of the company (enclose bio-data)		
2	Qualification of the chief executive of the company		
3	No of partners of the company, if any (enclose details of all)		
4	Registration number of the company (enclose photo copy)		
5	Income Tax PAN (enclose photo copy)		
6	Service Tax Registration number		
7	Average turnover for the last 3 years, ending 31st march 2015		
8	Man power available for drafting work (attach bio-data)	No of Engg graduates	
		No of Diploma holders	
		No of ITI draughtsman	
		Other (specify)	
9	Other activities of the company		
<b>B INFRASTRUCTURE</b>			
1	Telephone number		
2	Mobile number		
3	Fax number		
4	Email address		
5	Conveyance facilities		
6	Office – Own / Rented / Residence		
7	Additional information, if any		
<b>C AREA OF SPECIALIZATION (Mention Company / Dept served) Enclose details</b>			
1	Mechanical design drawing (Piping, Layouts, Isometrics etc.)		
2	Civil design drawings (Architectural, RCC, Steel GA, Fabrication drgs etc.)		
3	Electrical design drawings (SLD, GA, Layouts etc.)		
4	C&I design drawings (GA, Layouts etc.)		
5	Other specialization (specify)		
<b>D CATEGORY OF JOBS</b>			
1	CAD 2D Drawings – AutoCAD all sizes		
2	Raster drawings – Raster editing all sizes		



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SI No	Description	Bidder's Response	For BHEL's use
<b>E</b>	<b>HARDWARE FACILITIES AVAILABLE</b>		
1	Number of computers with minimum Intel Pentium 4 Processor, 2 GB RAM, Windows 7 OS		
2	A0 plotter		
	A1 Plotter		
	A3 Laser printer		
	A4 Laser printer		
	A4 Laser printer (Colour)		
	CD/DVD Writer		
<b>F</b>	<b>SOFTWARE FACILITIES AVAILABLE</b>		
	Software	<b>Version (to be filled by bidder)</b>	
1	AutoCAD		
2	MS Office		
3	Others (specify)		
<b>G</b>	<b>MENTION THE TIE-UPS WITH OTHER AGENCIES FOR PHERIPHERAL SERVICES (Enclose details)</b>		
<b>H</b>	<b>QUALITY PROCEDURES</b> (Enclose detailed write-up on the inspection & Quality control procedures implemented)		
<b>I</b>	<b>VIRUS PROTECTION SYSTEM INSTALLED</b> (Indicate if AMC is available for Virus protection)		
<b>J</b>	Photocopy of Cash receipt no _____ dt _____ Issued by BHEL's cash office (or) Original DD No. _____ dt _____ for EMD of Rs.43,000 (Rupees Forty three thousand only)		

Signature with date and seal